



# City of Olathe

## COUNCIL AGENDA ITEM

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**MEETING DATE:** 5/7/2019

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**DEPARTMENT:** Information Technology

**STAFF CONTACT:** Mike Sirna /Amy Tharnish

**SUBJECT:** Consideration of renewal of contract with CDWG for technical support & licensing of the Microsoft Office 365 Product.

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**ITEM DESCRIPTION:**

Consideration of renewal of contract with CDWG for technical support & licensing of the Microsoft Office 365 Product.

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**SUMMARY:**

On December 17, 2015, eighteen (18) bids were received for the Software Value Added Reseller RFP. The State of Arizona acted as lead agency and awarded the contract based off evaluations to three vendors, of which CDWG was among those awarded (NASPO Contract# ADSPO16-130652 and State of Kansas Contract#42147).

Microsoft provides technical support & licensing for the Office 365 Product (O365) and is purchased through CDWG with a signed contract term of three (3) years. O365 is an essential tool used by the City of Olathe for communication and office productivity. Some of the major applications provided are Word, Excel, PowerPoint and Email.

This renewal provides necessary technical support and licensing for Microsoft O365 and will allow for a common version of these tools across the City.

Staff recommends renewal of contract with CDWG through June 30, 2022.

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**FINANCIAL IMPACT:**

An estimated \$371,000 annually will be funded from the existing PC Fund (funded by lease fees from all departments for end user hardware/software/services). All subsequent year funding will continue from the PC Fund.

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**ACTION NEEDED:**

Approval of renewal of contract with CDWG.

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**ATTACHMENT(S):**

None

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